

# **Village of Romeoville**

*1050 W Romeo Rd*



## **Meeting Minutes - Final**

**Wednesday, April 20, 2011**

**6:02 PM**

**Village Hall Board Room  
1050 W. Romeo Rd.**

**Village Board - Workshop Meeting**

**1. CALL TO ORDER-Roll Call**

**Present:** Jose Chavez, Ken Griffin, Dave Richards, Sue Micklevitz, Brian Clancy and John Noak

**Absent:** Linda Palmiter

**2. POSTING OF COLORS-PLEDGE OF ALLEGIANCE****3. ITEMS FOR DISCUSSION****ORD11-0903** An Ordinance Approving the Second Amendment to the Planned Unit Development - General Development Plan for Rubloff and Deals

*Mr Rockwell reported that this amendment is to allow buildings 10,000 s.f. in size or greater to have a 4 foot tall wall sign (this includes the Deals sign) and buildings 20,000 s.f. in size or greater to have a 5 foot wall sign. This would only apply to the area south of Kohl's. No new freestanding signage would be permitted in this area. The wall signs will be individual channel cut letters and can be internally illuminated.*

*Mayor Noak stated that this is not a huge variance. They have been a great developer for us and he sees no problem moving forward.*

*Trustee Richards added that this is only the specific area south of Kohl's and not the area along Weber Rd and the response was yes.*

**ORD11-0904** An Ordinance Adopting the Annual Operating Budget for the Fiscal Year 2011-2012 for the Village of Romeoville, Will County, Illinois

*Mr Openchowski reported that the budget was presented to the Mayor and Board at one goals and objectives workshop and one budget presentation workshop, all open to the public. The Public Hearing will be held during the regular meeting this evening. The preliminary budget is on file with the Clerk's Office and at the DesPlaines Valley Public Library District Romeoville Branch. The Village published, in conjunction with the notice of Public Hearing, a high level budget summary.*

*He added that the total budget is \$96,939,650, a 1% decrease over last year's budget. The Corporate Fund budget is \$41,107,800, a 4% increase. The Water and Sewer Fund budget is \$23,358,100, a 13% decrease. Bond and TIF Construction Funds budgets are \$17,701,300, a 3% increase. Operating Expenditures budgets are \$61,096,300, a 5% increase.*

*The three largest categories of expenditures are Personnel Expenditures, Capital Projects, and Contractual Services.*

*Mayor Noak added that we have talked about this at several meetings. A major increase was for the cost of health care for our personnel. This is due to changes required by law.*

*Trustee Chavez thanked everyone involved in this. This is a lot of work to get this done. Also, we have a safe and conservative budget.*

*Trustee Micklevitz added that she appreciates all of the hard work by the staff to get this budget together. She also thanked staff for answering all of her questions.*

*Mayor Noak thanked the staff and Board. This budget would mean an average*

*decrease in the municipal portion of property taxes of about \$13.00. In addition to this we will also be issuing the first rebate program that we have ever had. This will be issued to Romeoville residential water customers only and will show up as a \$20.00 credit on the water bills. This is contingent on the State of Illinois not taking any more dollars away from the local governments. This will take place in October. Also this budget represents on average a \$33.00 property tax relief.*

*This budget includes street repairs, ambulances, police cars, filling a police officer position and no staff reductions. This is in part also to the planning that staff did last year. The Village is in a sound situation.*

- RES11-1414** A Resolution Authorizing the Approval of Purchase Orders for Fiscal Year 2011-2012 of over \$20,000 for Purchases of a Routine Nature, Contractual Obligations Previously Approved by the Village Board, Goods and Services Provided by Sole Suppliers, Goods and Services Provided by System Suppliers and Professional Services Provided Previously Approved by the Village Board
- Mr Openchowski reported that the Village makes routine purchases for goods and services from certain vendors that while individually are under \$20,000, are cumulatively over \$20,000 over the course of the year. The Village also purchases services through contractual obligations previously approved by the Board, sole providers and professional firms approved by the Board that are over \$20,000 over the course of the fiscal year. This resolution authorizes these routine purchases before the goods or services are procured and provides greater budgetary control by setting dollar limits. The amounts do not exceed the authorized, appropriate line item budgets.*

*Mayor Noak stated that we pass this type of resolution every year.*

*Trustee Micklevitz stated that Mr Openchowski gave examples of what type of purchases this entails. She added also, that while they are individually under \$20,000 they could be over \$20,000 cumulatively and Mr Openchowski replied that is correct.*

*Trustee Chavez added even though there is a limit, it still goes through an internal process.*

*Mayor Noak stated that these purchase are highlighted in the bill listing that comes before the Board. Also we have now implemented a new program where the Board has access to the expenditures done by the Village at any time.*

*Trustee Griffin added that this is a great example of transparency in government.*

- RES11-1412** A Resolution Awarding the O'Hara Woods Lift Station Rehabilitation Project
- Mr Drabicki reported that on March 29, 2011 a bid opening was held for the rehabilitation of the O'Hara Woods Lift Station. We received 4 formal bids for this project which includes furnishing and installing new lift station pumps, a prefabricated building, a flow meter vault, and new force main as well as modifications to the existing lift station wet wells and all associated appurtenances. Steve Spiess Construction was the low bidder in the amount of \$1,358,801.95 which is below the budgeted amount. All bids were reviewed and verified by Robinson Engineering for completeness and accuracy.*

*Mayor Noak asked if they have done work for us before and the response was yes.*

- RES11-1415** A Resolution for the Use of MFT Funds to Maintain the Streets of the Village of Romeoville for the Fiscal Year 2012 (May 1, 2011 thru April 30, 2012)

*Mr Bromberek reported that we have to submit a resolution to IDOT that estimates our expenses using MFT Funds each year. It has to be submitted by May 1st.*

*He also covered the next two Resolutions. Every year we have to submit three resolutions to IDOT. One is the estimate, the second are the contracts and the third is fiscal year final costs. The next two resolutions are those final costs.*

**RES11-1419** A Resolution for the Use of MFT Funds for Municipal Street Maintenance to Close Out the Records for Fiscal Year 2008

*See Above*

**RES11-1418** A Resolution for the Use of MFT Funds for Municipal Street Maintenance to Close Out the Records for Fiscal Year 2009

*See Above*

**RES11-1416** A Resolution to Waive the Bid Process and Enter into a Contract for the FY11/12 Concrete Repair Program

*Mr Bromberek reported that proposals were solicited for the 2011 Concrete Repair Program. Proposals were received from 4 of the 6 companies we solicited. The lowest unit prices were received from Globe Construction. They have performed satisfactorily in previous years, worked with our schedule and has fulfilled all the requirements set forth by the Village. This will include the curb and gutter, sidewalks, aprons and miscellaneous repairs. The final list of streets will be available in the next couple of weeks.*

*Mayor Noak added that we waive the bids because it is an active negotiation.*

*Trustee Griffen asked when residents will know if their streets are included and Mr Bromberek replied in the next couple of weeks. Mr Gulden added that we will do the typical advertising for this.*

*Trustee Chavez asked Mr Bromberek to go through the selection process. Mr Bromberek replied that every 5 years we hire a firm to evaluate our streets. The streets are then rated and the lowest ratings are the streets that are done first. Trustee Chavez added that this is a great process.*

*Trustee Clancy asked if we will still be passing out flyers to the residents and the reply was yes.*

**RES11-1417** A Resolution to Waive the Bid Process and Enter into a Contract for the Supplying of Asphalt Materials for the FY11/12 In-House Street Resurfacing Program

*Mr Bromberek reported that proposal were received for the supplying of asphalt materials from two companies. Because of the material delivery component of the contract, proposals were solicited from suppliers which are located the closest distance to the Village. The lowest unit prices were received from Orange Crush. They have performed satisfactorily in previous years, worked with our schedule and has fulfilled all the requirements set forth by the Village.*

*Mayor Noak added that we are fortunate to have two companies that supply this material so close to us.*

**RES11-1413** A Resolution Waiving the Bids and Authorizing Staff to Enter into a Contract with George's Landscaping, Inc. for Phase I of the Civic Campus Project  
*Mrs Caldwell reported that proposals were received for Phase 1 of the Civic Campus Project. Three proposals were received. The lowest proposal received did not provide the required bond therefore the next low proposal was provided by George's Landscaping. We have worked with them in the past. The cost is \$1,178,216.00.*

*Mayor Noak stated that people ask why we waive bids for certain projects and the reason is that most of them are state bid items and in this case we are trying to guarantee the quality of work and that is outlined in the proposal packages. It is very similar to the bid process.*

*Mrs Caldwell added that this was under budget.*

**ORD11-0905** An Ordinance Amending the Marquette Tax Increment Allocation Finance District Redevelopment Plan and Project and Extending the Term of the Marquette Tax Increment Allocation Finance District

*Mr Gulden reported that the Village of Romeoville received approval from the State of Illinois to extend the life of the Marquette TIF by 12 years. The TIF will now expire in 2024. All of the effected taxing bodies did give consent for the extension. The extension will provide the proper funding to allow the Village to properly improve, economically redevelop, beautify, improve traffic conditions and make safer both the downtown area and other areas along the Route 53 Corridor including necessary infrastructure improvements. All of the Village's TIF Districts are contiguous which means that funds may be imported/exported between them. The extension will generate \$18 million in net TIF Funds available for projects. This resolution amends the TIF District. There are three amendments included in this.*

*Mayor Noak stated that this was a great partnership with the other taxing bodies and extended his appreciation to them.*

*Trustee Micklevitz stated that this has been such a successful TIF District which costs the taxpayers nothing. Mr Gulden added that this is a great economic tool to help develop the downtown area.*

*Trustee Chavez stated that this is very important for the residents of Romeoville. This will really help us in the future.*

*Mayor Noak stated that without this tool the plans we have for this area will not be possible. Getting this extension was quite an accomplishment. He thanked Senator Wilhelmi and State Representative McAsey for sponsoring this.*

**ORD11-0906** An Ordinance Adopting a Collective Bargaining Agreement Between the Village of Romeoville and the Romeoville Professional Fire Fighters Union, I.A.F.F. Local #4237

*Mr Gulden reported that this is the culmination of several years of negotiations, with the last 18 months of these negotiations being very diligent. There will be a 1.5% salary increase retro to January 1, 2011, it defines vacation/sick time and provides call back provisions. The majority of this contract is status quo. It is a win/win for both parties.*

*Mayor Noak thanked our team and the Union for coming to a mutually acceptable agreement.*

*Trustee Chavez stated that this is a big milestone for the Village. He thanked all involved.*

*Trustee Griffin added that it is a testament to both sides that we were able to come to an agreement.*

#### **4. ADJOURNMENT**

**A motion was made by Jose Chavez, seconded by Brian A. Clancy Sr., the Motion was to Adjourn at 6:40 p.m. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

# **Village of Romeoville**

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## **Meeting Minutes - Final**

**Wednesday, April 20, 2011**

**6:40 PM**

**Village Hall Board Room  
1050 W. Romeo Rd**

**Village Board**

**Regular Meeting**

**Present:** Jose Chavez, Ken Griffin, Dave Richards, Sue Micklevitz, Brian Clancy and John Noak

**Absent:** Linda Palmiter

**1. CALL TO ORDER****Roll Call****2. POSTING OF COLORS, PLEDGE OF ALLEGIANCE****3. PETITIONS FROM THE PUBLIC**

*None*

**4. CONSENT AGENDA**

**A motion was made by Ken Griffin, seconded by Jose Chavez, the Motion was to do a Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

**MIN11-0374** Approval of Minutes-April 6, 2011 Workshop Meeting

**This Matter was Approved on the Consent Agenda.**

**MIN11-0375** Approval of Minutes-April 6, 2011 Regular Meeting

**This Matter was Approved on the Consent Agenda.**

**11-1430** Approval of Bills-Schedule A

**This Matter was Approved on the Consent Agenda.**

**11-1431** Approval of Bills-Schedule B

**This Matter was Approved on the Consent Agenda.**

**11-1432** Approval of Bills-Schedule C

**This Matter was Approved on the Consent Agenda.**

**Passed The Consent Agenda**

**A motion was made by Ken Griffin, seconded by Brian A. Clancy Sr., including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

## 5. MAYOR'S REPORT

*Congratulations to the DesPlaines Valley Library who held their ground breaking on April 13th.*

*Congratulations to Stone City Saloon who held their ribbon cutting on the 13th as well.*

*Thanks to all who attended the Breakfast with the Easter Bunny and Easter Egg Hunt.*

*I will have the pleasure of judging the T-Ball/Girls Softball parade on Saturday.*

*I will be attending the National Rail Conference next week.*

*Relay for Life Bowling for Birthdays Fundraiser will be held on the 30th at Brunswick Zone.*

*Thanks to all the legislators that gave him time when he was in Springfield for the Will County Governmental League Lobby Day.*

*Happy Easter to all who celebrate this holiday.*

### 11-1429 Public Hearing-2011/2012 Budget

*the Motion was to Open the Public Hearing at 6:44 p.m*

**A motion was made by Jose Chavez, seconded by Dave Richards, that this matter be Approved. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

### Public Hearing-2011/2012 Budget

**A motion was made by Dave Richards, seconded by Brian A. Clancy Sr., the Motion was to Close the Public Hearing at 6:45 p.m. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

### 11-1433 Appointing Mark Turvey to the Position of Police Chief

*Mayor Noak added that it is a great honor to recommend Mark Turvey as Police Chief. He is an amazing asset to the Village. His leadership has been steady and very admirable. This was a relatively easy decision.*

*Clerk Holloway gave Mark Turvey the oath of office.*

*Chief Turvey thanked Mayor Noak and the Board for appointing him to this position. He will do his best to ensure that the Police Department provides the best service possible to the Village. He thanked Village Manager Gulden for his support; he thanked Village staff and Department Heads for their encouragement, they are a great bunch of people; he thanked the community for their overwhelming amount of support; he thanked the Police Department- we have a great bunch of people and he appreciates the work they do; he thanked the Police Chiefs he worked with in the past especially Chief Barto who was a great mentor to him. He would not be here without him. He also thanked his wife and family, he appreciates their support.*

*He then spoke of his time as a Police Officer in the Village of Romeoville.*

*He again thanked the Mayor and Board and added that he will do his best.*

*Mayor Noak added that we are proud and honored to have him in this position.*

**A motion was made by Jose Chavez, seconded by Ken Griffin, that this matter be Accepted. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

**11-1427** Proclamation-National Donate Life Month

*The Proclamation was accepted by Denise Armbruster. She thanked the Mayor and Board for this proclamation and stressed how important organ donation is.*

**A motion was made by Dave Richards, seconded by Ken Griffin, that this matter be Accepted. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

**11-1428** Proclamation-Motorcycle Awareness Month

*A representative from A.B.A.T.E. Illinois accepted the proclamation. He thanked the Mayor and Board for this proclamation, he stated that they continue to help make motorists aware of motorcyclists on the road.*

**A motion was made by Jose Chavez, seconded by Dave Richards, that this matter be Accepted. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

## **6. CLERK'S REPORT**

*Attended Plainfield District 202's Board Meeting. They approved the district changes proposed by Superintendent Harper.*

*The Senior Commission is still working on the bylaws and a senior survey and will make a presentation to the Board at a later time.*

*Congratulations to Chief Turvey.*

*Happy Easter to everyone.*

*Mayor Noak thanked Clerk Holloway for participating in District 202's Board Meetings.*

## **7. CITIZEN'S, COMMITTEES, COMMISSIONS AND LIAISON REPORTS**

*Trustee Micklevitz-EDC/Green Team/REMA*

*The Green Team continues on its mission to promote green technologies and initiatives. Right now they are hosting the Arbor Day Tree Program. Information is on the website or call the Village Hall. The next meeting will be June 8th.*

*The EDC will meet tomorrow at 8:00 at Metropolitan Industries. They will be discussing the Will County Economic Breakfast on May 12th. On June 9th we will be hosting the Economic Forum Breakfast.*

*I will be doing a tour with REMA over the next couple of weeks.*

*Trustee Richards-Planing and Zoning/Zoning Board of Appeals/RPTV*

*The Planning and Zoning Commission met on April 12th and held a Public Hearing for Deals PUD. The next meeting will be May 10th.*

*RPTV met April 14th. They are well into planning their summer events. They are looking for volunteers. The next meeting is May 12th.*

*Trustee Clancy-Beautification/Parks and Recreation*

*The Beautification Commission will be hosting their Poster Contest.*

*A Recreation update was given. He congratulated Colleen O'Connell and Marissa Cardoni for the awards they received from their colleagues.*

*Trustee Griffin-Veteran's Commission/Downtown Redevelopment*

*Downtown Redevelopment is working on a project to transform empty storefronts to works of art. The next meeting will be June 7th.*

*The Veteran's Commission met on April 20th. They will be hosting a job fair on June 10th. They are also working with the Chamber of Commerce to promote veteran friendly businesses and we are working on setting up a scholarship for the children of veterans and that will be available for the 2011/2012 school year. The next meeting will be July 12th.*

*Congratulations to Grand Haven on their 10th anniversary. They are putting together an anniversary celebration.*

*Congratulations to the donate for life organization.*

*Happy Easter and Shalom to our residents who celebrate those holidays.*

*Mayor Noak added that he attended the 18th anniversary celebration for Brother's Home*

*Plate. We are looking forward for their 20th anniversary.*

*Trustee Chavez-Fire and Police/Youth Outreach*

*The Youth Outreach will meet June 6th. They will be at all of the outdoor events hosted by the Village.*

*Applications are still being taken for the Police Officer list. Starting salary will be \$54,418 without degree and \$58,459 with degree. He gave the requirements for the position. Testing will be May 7th. They will meet May 10th.*

## 8. VILLAGE MANAGER'S REPORT

*No Report*

## 9. NEW BUSINESS

**A motion was made by Jose Chavez, seconded by Ken Griffin, the Motion was to do a Consent Agenda for All New Business. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

**ORD11-0903** An Ordinance Approving the Second Amendment to the Planned Unit Development - General Development Plan for Rubloff and Deals  
**This Matter was Approved on the Consent Agenda.**

**ORD11-0904** An Ordinance Adopting the Annual Operating Budget for the Fiscal Year 2011-2012 for the Village of Romeoville, Will County, Illinois  
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**ORD11-0905** An Ordinance Amending the Marquette Tax Increment Allocation Finance District Redevelopment Plan and Project and Extending the Term of the Marquette Tax Increment Allocation Finance District  
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**RES11-1412** A Resolution Awarding the O'Hara Woods Lift Station Rehabilitation Project  
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**RES11-1413** A Resolution Waiving the Bids and Authorizing Staff to Enter into a Contract with George's Landscaping, Inc. for Phase I of the Civic Campus Project

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**This Matter was Approved on the Consent Agenda.**

- RES11-1415** A Resolution for the Use of MFT Funds to Maintain the Streets of the Village of Romeoville for the Fiscal Year 2012 (May 1, 2011 thru April 30, 2012)

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- RES11-1416** A Resolution to Waive the Bid Process and Enter into a Contract for the FY11/12 Concrete Repair Program

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- RES11-1417** A Resolution to Waive the Bid Process and Enter into a Contract for the Supplying of Asphalt Materials for the FY11/12 In-House Street Resurfacing Program

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- RES11-1418** A Resolution for the Use of MFT Funds for Municipal Street Maintenance to Close Out the Records for Fiscal Year 2009

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- RES11-1419** A Resolution for the Use of MFT Funds for Municipal Street Maintenance to Close Out the Records for Fiscal Year 2008

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### **Passed The Consent Agenda**

**A motion was made by Jose Chavez, seconded by Brian A. Clancy Sr., including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak

## **10. BOARD COMMENTS**

*Trustee Chavez-*

*Go to our Village website and sign up for our newsletter. It is a great tool to use to keep updated on Village events.*

*Thanks to the Chief and Fireman on the work with the contract.*

*Congratulations to Chief Turvey.*

*Thanks to all who worked so hard to pass a balanced budget.  
Happy Easter.*

*Trustee Micklevitz-*

*The Green Team is hosting a rain barrel program. For more information contact the Village Hall.*

*The hydrant flushing program is going on now.*

*The next neighborhood watch program will take place on April 27th for the area west of 53 and south of 135th St. It is a great opportunity for residents to meet the police and discuss neighborhood concerns.*

*Join us for the Cinco de Mayo event.*

*May 7th will be the Community Garage Sale. Sign up at the Recreation Center.*

*There will be a Household Hazardous Waste Disposal at the Bolingbrook Village Hall on May 7th.*

*A Pace Bus Survey is online-please go online and fill this out.*

*Congratulations to Colleen and Marissa on their awards.*

*Congratulations to Chief Turvey.*

*Happy Easter.*

*Trustee Richards-*

*Congratulations to Chief Turvey. He is a great asset to the Village.*

*Congratulations to Colleen and Marissa.*

*Congratulations to the Library on their groundbreaking. This is a great asset to the Village.*

*The deadline for registration to participate in the Community Garage Sale will be this Friday.*

*Join us for the Bowling for Birthdays Fundraiser on April 30th.*

*Hope to see everyone at Cinco de Mayo.*

*Thanks to staff for all of their hard work on the budget.*

*Trustee Clancy-*

*Congratulations to Chief Turvey.*

*Happy Easter to all.*

*The rain barrels are able to be painted to coordinate it with your house.*

*Thanks to staff for their hard work on the budget.*

*Trustee Chavez congratulated two students from Romeoville High who won the 1st annual Joliet Junior College Game Design Contest.*

*Mayor Noak thanked the residents of this community. It is their continued support that enables us to continue to move forward.*

## **11. EXECUTIVE SESSION**

*None*

## **12. ADJOURNMENT**

**A motion was made by Sue A. Micklevitz, seconded by Jose Chavez, the Motion was to Adjourn. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Micklevitz and Clancy

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak