

Village of Romeoville

1050 W Romeo Rd



Meeting Minutes - Final

Wednesday, July 20, 2011

6:03 PM

**Village Hall Board Room
1050 W. Romeo Rd.**

Village Board - Workshop Meeting

1. CALL TO ORDER-Roll Call

Present: Jose Chavez, Linda Palmiter, Ken Griffin, Dave Richards, Sue Micklevitz, Brian Clancy and John Noak

2. POSTING OF COLORS-PLEDGE OF ALLEGIANCE**3. ITEMS FOR DISCUSSION****ORD11-0914** An Ordinance Approving the Third Amendment to the Planned Unit Development - General Development Plan for Rubloff and NTB

Mr Rockwell reported that Rubloff Development has developed the Shops of Romeoville at the northeast corner of Airport and Weber Rd. This amendment deals specifically with lot 11 of that development. This amendment will allow an auto service use on Lot 11 for an NTB store which will include tire and battery sales, installation and similar light auto repair. This use is allowed on lot 11 only. No additional auto repair uses are allowed in the Shops of Romeoville development. NTB will be 6,673 s.f. in size and will be located on the lot just north of the northern most entrance for the development. There will be 21 parking spaces with 2 being handicapped accessible. Access will be through the internal development ring road to the east. The building is designed so that all of the repair bay doors face away from Weber Rd.

Mayor Noak stated that we have seen this project before and this is a great compromise for this site. Rubloff has done a great job in developing the entire retail center. We look forward to this facility joining our community.

Trustee Micklevitz asked about semi truck traffic on Weber Rd and the response is that there would be one a week typically. Mr Gulden added that it will be the same as Firestone. We had lengthy discussions about truck flow on this site. It was a challenge but we made it work. She then asked if the sign package fits with the site and Mr Rockwell replied yes.

Trustee Chavez asked where the dumpster will be located and Mr Rockwell showed him the area on the plan. Mr Gulden stated that the dumpster is on an angle because of traffic flow.

Mr Noak stated that we are glad to have NTB join our community.

ORD11-0915 An Ordinance Approving a Special Use Permit for a Planned Unit Development - Final Development Plan for NTB

See Above

ORD11-0916 An Ordinance Approving an Amendment to the Planned Unit Development - Final Development Plan for Lot 2 of Normantown Center (Spotless Express)

Mr Rockwell reported that Spotless Express owner, Steve Timmer, has entered into an agreement with the NASCAR Car Wash Company to rebrand the existing facilities in Romeoville, Matteson and Aurora. They are planning to do this by the end of July leading to major grand openings in August all the way through the Joliet NASCAR race event on September 16-18, 2011. As a part of the grand openings, NASCAR Car Wash and Spotless Express are planning a major media blitz utilizing NASCAR's public relations departmental resources which will bring national exposure to these sites. This new partnership has led Spotless Express to request two changes to the existing PUD

which relate to signage.

Mayor Noak added that this is a unique opportunity to partner with a brand that is extremely well known and will be a very interesting cross marketing campaign. With our location to the track this is a great opportunity. Any concerns that may have existed have been addressed.

Trustee Chavez stated that he supports this very much.

Trustee Clancy stated that the signs fit the building. Mayor Noak added that we are trying to overcome the limited visibility. We want this to be something we can be proud of while it is appropriate for the site.

Trustee Richards commended Steve Timmer on the great job he has done with the property. He added that this will attract business because of the logo. This is an asset to the community.

Trustee Micklevitz asked if the affidavit has been completed and the reply was yes.

Mr Timmer stated that he is very excited to have this opportunity. Romeoville and Joliet are the best demographics in the country according to NASCAR. He added that on August 26th there will be a big grand opening. There is going to be some great changes to the facility. We are very proud of it. To have NASCAR and Mobil One on the same building helps all of the businesses in this area.

Mayor Noak added that we are a very interesting hub for race activity as most of the drivers fly into Romeoville.

ORD11-0917 An Ordinance Amending Chapter 112 (Alcoholic Beverages) of the Village of Romeoville Code of Ordinances-Increase Class P

Mayor Noak reported that a request for a Class P Liquor License has been received from St Andrew the Apostle Church. Class P is one of the new classes that were recently added. This is for non profit and religious organizations. St Andrew's does a series of fundraisers and would normally have to apply individually for each event. This eliminates that need. He recommends this license with no concerns.

RES11-1445 A Resolution Authorizing the Village of Romeoville to Accept the Proposal from and Enter into the Proper Engagement Agreements with Sikich LLP for Auditing and Other Services for the Audit of Fiscal Years Ending 2011, 2012, and 2013 with Village Options for Fiscal Years Ending 2014 and 2015 (Eight Proposals were Received)

Mr Openchowski reported that requests for proposals were sent out on April 7th to 14 firms with the opening being held on April 29th. Eight firms submitted a proposal. The top four firms were invited to give presentations to the selection committee on June 2nd. Village Staff recommends that the Board accept the proposal from Sikich, LLP for auditing services and to allow staff to sign the necessary engagement letters. Sikich had the best references, the lowest cost, has deep resources as a firm beyond auditing services and an audit approach that fits well with the Village. References include Darien, Lockport, Plainfield, and Shorewood. The total proposed cost for the FY 2010-2011 audit is \$34,000 and the total projected cost over five years is \$186,000. The Village has \$92,000 budgeted for FY 2010-2011. The Village did have concerns regarding additional fees being charged due to possible differences in scope expectations based upon the engagement hours proposed by Sikich and they have agreed, with some exceptions, to put on an annual cap of \$10,000 in additional audit

related fees. Even if the cap is utilized each year, they would still be the second least expensive firm.

Mayor Noak stated that it is nice to see cost savings out of the process. He looks forward to working with them. They come highly recommended.

Trustee Griffin asked if the costs are capped at a certain amount and the response was correct.

Trustee Chavez thanked all that participated in the selection committee.

Mayor Noak stated that there were many good quality firms that submitted proposals.

11-1467

A Motion to Authorize Change Orders for the Civic Campus Project

Mrs Caldwell reported that previously the Village Board authorized staff to begin Phase I of the redevelopment of the Old Village Hall site in an amount not to exceed \$1,929,109. The following change orders are being requested: \$4,918. for a sanitary manhole and \$20,235. for the SRA parking lot. The total for both is \$25,153.00.

Mayor Noak added that these were unforeseen circumstances.

Trustee Micklevitz asked what these two entail and Mr Bromberek gave the details of the changes.

RES11-1443

A Resolution in Support of Senate Bill 83

Mayor Noak reported that the Village is asking Governor Quinn to sign into law Senate Bill 83 which deals with public utility owned water systems. This allows for communities to obtain control of the water system in the form of a commission. Staff believes that it is in the best interest of the Village and its residents that this bill be signed into law and therefore are asking for this resolution to be passed. Thanks to Senator Wilhelmi, State Representative McAsey, and Representative Kozol for supporting this bill. He added that this will not affect any of the residents of the community, it is industrial hookups. There are only about 25 or 30 hookups total.

RES11-1444

A Resolution Authorizing a Boundary Agreement between the Villages of Romeoville and Plainfield

Mr Vogel reported that the proposed boundary agreement establishes I-55 as the boundary line between Romeoville and Plainfield with respect to future annexations of unincorporated territory. Romeoville will be permitted to annex to the east and south of I-55 and Plainfield will be permitted to annex to the west and north of I-55. This will not affect existing annexations or incorporated territory of either Village.

Mayor Noak stated that we have had boundary agreements with other communities in the past. This discussion was held along with the one regarding the Village of Plainfield becoming a cost sharing partner in the I-55/Airport Rd interchange project. This is been what everyone has envisioned for the boundaries. It is a shared FPA plan. We are glad to be able to create this boundary, it will benefit both communities.

4. ADJOURNMENT

A motion was made by Jose Chavez, seconded by Brian A. Clancy Sr., the Motion was to Adjourn at 6:38 p.m. The motion carried by the following vote:

Aye: 6 - Chavez, Palmiter, Griffin, Richards, Micklevitz and Clancy

Non-voting: 1 - Noak

Village of Romeoville

1050 W Romeo Rd



Meeting Minutes - Final

Wednesday, July 20, 2011

6:38 PM

**Village Hall Board Room
1050 W. Romeo Rd**

Village Board

Regular Meeting**1. CALL TO ORDER****Roll Call**

Present: Jose Chavez, Linda Palmiter, Ken Griffin, Dave Richards, Sue Micklevitz, Brian Clancy and John Noak

2. POSTING OF COLORS, PLEDGE OF ALLEGIANCE**3. PETITIONS FROM THE PUBLIC**

None

4. CONSENT AGENDA

A motion was made by Ken Griffin, seconded by Dave Richards, the Motion was to do a Consent Agenda. The motion carried by the following vote:

Aye: 6 - Chavez, Palmiter, Griffin, Richards, Micklevitz and Clancy

Non-voting: 1 - Noak

MIN11-0386 Approval of Minutes-July 6, 2011 Workshop Meeting

This Matter was Approved on the Consent Agenda.

MIN11-0387 Approval of Minutes-July 6, 2011 Regular Meeting

This Matter was Approved on the Consent Agenda.

11-1464 Approval of Bills Schedule A

This Matter was Approved on the Consent Agenda.

11-1465 Approval of Bills-Schedule B

This Matter was Approved on the Consent Agenda.

11-1466 Approval of Bills-Schedule C

This Matter was Approved on the Consent Agenda.

RES11-1442 A Resolution Approving a Final Plat of Resubdivision for Rubloff and NTB

This Matter was Approved on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Dave Richards, seconded by Jose Chavez, including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried by the following vote:

Aye: 6 - Chavez, Palmiter, Griffin, Richards, Micklevitz and Clancy

Non-voting: 1 - Noak

5. MAYOR'S REPORT

Congratulations to Jamie Tate and her husband on the birth of their daughter.

Thanks to all who attended the Coffee with the Mayor on July 14th. There was great conversation.

We will be holding our Bike Patrol Kickoff tomorrow at 3:00 p.m.

Join us for our next concert in the park tomorrow. Hey Jimmy will be performing. The performance starts at 7:00.

Relay for Life will be held this weekend here at the Village Hall. It will kick off at 2:00. This is a great cause.

Please reach out to your neighbors during this heat.

Emily McAsey will be holding a town hall meeting here at the Village Hall on July 26th from 6:00-8:00.

We will be holding the next Movie Under the Stars on July 27th.

Superintendent Mitchem will be hosting a community forum here at Village Hall on August 1st beginning at 6:00 p.m.

RomeoFest will begin on August 4th-7th. There will be some layout changes this year so be aware.

Congresswoman Biggert will be hosting a job fair in August.

6. CLERK'S REPORT

The Senior Services Commission met on Tuesday, July 12th, they will meet again on August 9th.

On August 16th there will be the first Senior Services Commission Seminar on Home Safety held at the Recreation Center.

7. CITIZEN'S, COMMITTEES, COMMISSIONS AND LIAISON REPORTS

Micklevitz-EDC/Green Team/REMA

The Green Team will meet next on September 14th.

The EDC will meet again on September 8th. This will be the Economic Forum Breakfast.

Trustee Richards-Planning and Zoning/Zoning Board of Appeals/RPTV

Planning and Zoning met on July 12th and discussed NTB and Spotless Express. They will be meeting next on July 26th.

RPTV will be out taping several events in the next couple of months. They are a very busy group and if you wish to join them contact them at 815-886-2202.

Trustee Clancy-Beautification/Parks and Recreation

The Beautification Commission will be out judging homes for the Home of the Month Program.

A Recreation update was given.

Trustee Griffin-Veteran's Commission/Downtown Redevelopment

The Veteran's Commission met on July 12th. They had a very productive meeting. The resource listing is finished. If you have a family member serving in the military contact the Recreation Center to receive a Blue Star Flag. The next meeting will be August 23rd.

Trustee Palmiter-Finance/Humane Society

Finance met last week. We discussed Real Estate Transfer Tax, the State tax payments to the Village, and the Rain Barrel Program.

The Humane Society is looking for homes for several animals. If you are interested please contact them.

Trustee Chavez-Police and Fire/Youth Outreach

The Fire and Police Commission held their final oral interview today. The list will be ready in two weeks. Thanks to them, that is a very big task.

The Youth Outreach Commission met on July 14th and discussed the Mayor's Costume Ball. Tickets will be available on August 6th at RomeoFest. The next meeting will be next month.

8. VILLAGE MANAGER'S REPORT

Mr Gulden reported that Cooling Centers are set up at the Recreation Center and Fire Station 3 on Normantown Rd.

The street resurfacing program is underway, please be patient.

Waste Management will be picking up garbage at 5:00 this week due to the excessive heat. Please get your garbage out the night before.

If you have tree limbs and brush as a result of the storm please contact the Public Works Department to have them removed.

Mayor Noak stated the Job Fair will be August 29th at the Recreation Center from 10:00-2:00.

He added that Samsung will be moving to Romeoville. It will mean the addition of several hundred new jobs. We are quite proud of this.

9. NEW BUSINESS

A motion was made by Jose Chavez, seconded by Ken Griffin, the Motion was to do a Consent Agenda for all New Business. The motion carried by the following vote:

Aye: 6 - Chavez, Palmiter, Griffin, Richards, Micklevitz and Clancy

Non-voting: 1 - Noak

- 11-1467** A Motion to Authorize Change Orders for the Civic Campus Project
This Matter was Approved on the Consent Agenda.
- ORD11-0914** An Ordinance Approving the Third Amendment to the Planned Unit Development - General Development Plan for Rubloff and NTB
This Matter was Approved on the Consent Agenda.
- ORD11-0915** An Ordinance Approving a Special Use Permit for a Planned Unit Development - Final Development Plan for NTB
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- ORD11-0916** An Ordinance Approving an Amendment to the Planned Unit Development - Final Development Plan for Lot 2 of Normantown Center (Spotless Express)
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- ORD11-0917** An Ordinance Amending Chapter 112 (Alcoholic Beverages) of the Village of Romeoville Code of Ordinances-Increase Class P
This Matter was Approved on the Consent Agenda.
- RES11-1443** A Resolution in Support of Senate Bill 83
This Matter was Approved on the Consent Agenda.
- RES11-1444** A Resolution Authorizing a Boundary Agreement between the Villages of Romeoville and Plainfield
This Matter was Approved on the Consent Agenda.
- RES11-1445** A Resolution Authorizing the Village of Romeoville to Accept the Proposal from and Enter into the Proper Engagement Agreements with Sikich LLP for Auditing and Other Services for the Audit of Fiscal Years Ending 2011, 2012, and 2013 with Village Options for Fiscal Years Ending 2014 and 2015 (Eight Proposals were Received)
This Matter was Approved on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Linda Palmiter, seconded by Brian A. Clancy Sr., including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried by the following vote:

Aye: 6 - Chavez, Palmiter, Griffin, Richards, Micklevitz and Clancy

Non-voting: 1 - Noak

10. BOARD COMMENTS

*Trustee Chavez-
Keep cool.*

*Join us for the Concert in the Park tomorrow.
Congressman Dan Lipinski has two bills out on the floor regarding getting American's
back to work. Stay in touch with your Representatives they are working very hard to get
jobs back for us.*

Trustee Palmiter-

*These are dangerous temperatures, be please careful out there.
Join us for Relay for Life-it is a wonderful cause.*

Trustee Griffin-

Had the opportunity to participate in an AARP conference. It was very informative.

Trustee Clancy-

Condolences to the Whitaker Family.

*It is great to see the neighbors out checking on each other during this hot weather and
power outages.*

Congratulations to Jamie Tate and her family.

Join us for RomeoFest.

If you are interested in our Paver Program contact the Village.

Trustee Richards-

Congratulations to Jamie and her husband on the birth of their daughter.

St Andrew will be holding their Community Picnic on July 31st.

If you need to take advantage of our Cooling Centers please do so.

*There is a lot of information available to our residents please help to make sure that you
neighbors are informed especially if they cannot access the information themselves.*

Trustee Micklevitz-

Stopped by the Animal Adventure-it was a great event.

*The Relay for Life is this weekend. We have raised approximately \$40,000 thus far. Go
to relayforliferomeoville.com for more information.*

Join us for RomeoFest.

CASA of Will County will host a fundraiser in September here at the amphitheater.

Tickets are on sale now. Call Tom Wilhelm at 815-886-0353 for more information.

Please take care of yourselves during this oppressive heat.

*Mayor Noak thanked all who attended the Party with a Purpose Fundraiser at Stone City
Saloon. Thanks to Bill Mayer and Senator Wilhelmi for joining us.*

11. EXECUTIVE SESSION-Personnel/Threatened-Pending Litigation

None

12. ADJOURNMENT

**A motion was made by Ken Griffin, seconded by Brian A. Clancy Sr., the Motion
was to Adjourn at 7:17 p.m. The motion carried by the following vote:**

Aye: 6 - Chavez, Palmiter, Griffin, Richards, Micklevitz and Clancy

Non-voting: 1 - Noak