



Dear Resident:

The Romeoville Beautification Commission will be glad to consider your Good Neighbor Fund application, but you must follow the guidelines for the Good Neighbor Fund program. If you meet the guidelines listed below, please fill out the attached application and return it to the following address:

Diane Donegan  
Romeoville Beautification Commission  
18 Montrose Drive  
Romeoville, IL 60446  
(815)886-7231

**GNF Guidelines**

1. You must be a homeowner to apply for assistance
2. House must be maintained in a clean manner.
3. Homeowner must provide labor. Only a gift card for materials is provided for the project. (If your application is approved by the Commission)
4. The maximum limit for assistance is \$300.00. A higher amount may be approved at the discretion of the Romeoville Beautification Commission.
5. If your home is in foreclosure, you cannot apply for assistance from the Good Neighbor Fund.
6. The application must be completed and pictures of the project are required.
7. An estimate must be provided at the time of application.

The Commission will review your application at their regular scheduled meeting held on the 4<sup>th</sup> Tuesday of each month. After the review by the Commission, a letter will be mailed to you stating the status of the application. If you have any questions or need additional information, please call Diane at (815)886-7231. Thank you for your cooperation.



## GOOD NEIGHBOR FUND APPLICATION

Note: You must be a homeowner to apply

Name: _____	Case #: _____
Address: _____	SSN: _____
Marital Status: _____	Phone #: _____
Spouse Name: _____	Residency Length: _____
How many people reside in the home: _____	

**DEPENDENTS:**

<u>Name</u>	<u>Age</u>	<u>Grade</u>

**MONTHLY EXPENSES:**

<u>Name</u>	<u>Per/Month</u>	<u>Past Due</u>
Mortgage: _____		
Utilities: _____		
Charge Cards: _____		
Car Loans: _____		
Child Care: _____		
Other: _____		

**MONTHLY INCOME:**

<u>Source</u>	<u>Amount</u>
Employment: _____	_____
Welfare: _____	_____
Savings: _____	_____
Other: _____	_____

If the project is approved, we will provide a gift card from Menards, Home Depot or Lowes to cover the cost of materials.

- Gift Cards must be used within 90 days of issue.
- Work must be completed within 120 days of approval.
- Outside work only; no roof or major repairs

Please answer the following:

**Work Needed: (Please be very specific)**

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**Who will you have complete the work?** \_\_\_\_\_

**Estimated cost of project:** \_\_\_\_\_

**Estimated time required for completion:** \_\_\_\_\_

**Have you been cited for a code violation?:** \_\_\_\_\_

**Have you ever applied before?** \_\_\_\_\_

If yes---Date: \_\_\_\_\_ Approved or rejected? \_\_\_\_\_

Name, phone # , and time of day that we can contact you to get permission to view project?

_____	_____	_____
<b>Name</b>	<b>Phone</b>	<b>Time</b>

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**PLEASE PRINT ALL INFORMATION EXCEPT SIGNATURES**