

RESIDENTIAL ROOFING (DETACHED GARAGE) Building Permit Application

Application Date ____/____/____

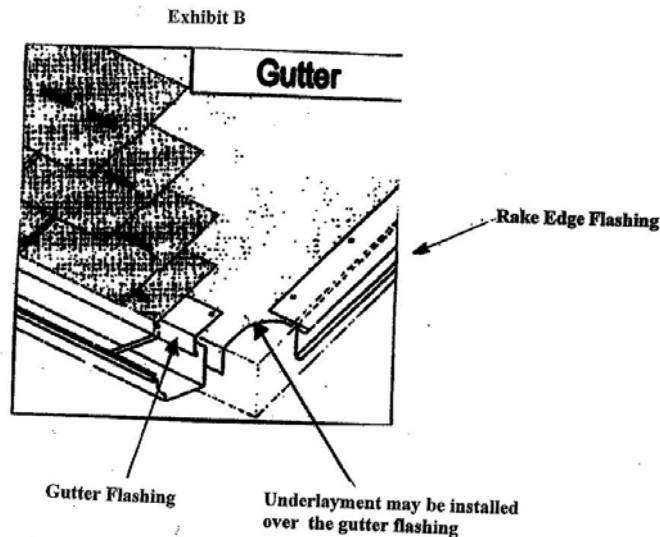
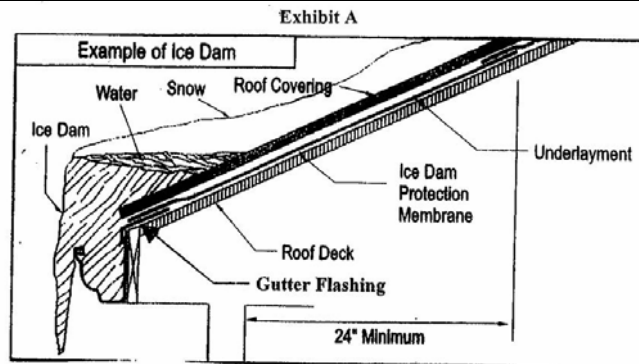
Property & Owner Information	
Owner Name or Business Name	
Phone	
Street Address	Romeoville, Illinois 60446
Email Address	
Subdivision & Lot #	Subdivision _____ Lot # _____
Who is the applicant?	<input type="checkbox"/> Owner <input type="checkbox"/> Renter <input type="checkbox"/> Contractor
Who will be doing the work? Check all that apply.	<input type="checkbox"/> Self <input type="checkbox"/> General Contractor <input type="checkbox"/> Sub-Contractor(s)
Who is the contact person?	<input type="checkbox"/> Homeowner <input type="checkbox"/> Contractor
Estimated Cost of Roofing Work	\$ _____

Contractor Information	
If using a contractor or sub-contractor, a copy of the contract must be included with the application and the following information must be provided. All contractors and sub-contractors in Romeoville must be registered with the Village.	
Contractor Name	
Contractor Address	
Email Address	
Contractor Phone	
Village Registration No.	
Work Performed by Homeowner	
If you doing the work yourself, please also complete the <i>Property Owner's Acknowledgement of Responsibility</i> form.	

Office Use Only		<div style="border: 1px solid black; padding: 5px; text-align: center;"> Status Sticker <small>OFFICIAL USE ONLY</small> </div>
Application Date:	Received By:	
Permit Date:	Permit #:	

Construction Requirements:

Please read the requirements and place a ✓ in the column to the left to confirm that you understand.		Office Use
General Requirements		
	The roof sheathing may be no less than 7/16 inch thick CDX or OSB, regardless if, the rafters or trusses are set at 16 or 24 inches on center. (We recommend 5/8 inch sheathing when rafters are spaced 24 inches on center). H Clips are required for all sheathing installed 24 inches on center or greater.	
	Note!! Only two (2) layers of roof coverings are permitted by the Building Code Village of Romeoville, otherwise a complete tear-off is required.	
	An ice and water barrier is required to extend from the eave's edge to a point not less than 24 inches inside the exterior wall line of the dwelling and or garage, (see Exhibit A). Felt paper must be installed to the remainder of the roof.	
	Only closed or woven valleys, no open valleys, shall be permitted, unless galvanized metal flashing is used on the valleys. <u>ALL DWELLINGS AND GARAGES SHALL BE EQUIPPED WITH GUTTERS, DOWNSPOUTS AND SPLASH BLOCKS ADEQUATELY DESIGNED AND INSTALLED TO ACCOMMODATE ROOF DRAINAGE.</u> All roof drainage shall be discharged through this system. All gutter flashing and Overhang Drip Edge (ODE) flashing shall be installed per manufacturer specifications in accordance with the NRCA roofing and waterproofing manual latest addition, (see Exhibit B)	
	<u>All roof drainage shall be discharged into approved drainage easements only and at no time shall it discharge onto adjoining properties. All roofing products must be installed per manufacturer's specifications.</u>	
	All roof and soffit ventilation for dwellings and or garages must comply with section 806.2-806.3 of the 2003 International Residential Code.	



Permit & Inspection Requirements		Office Use
<i>Please read the requirements and place a ✓ in the column to the left to confirm that you understand.</i>		
	The Building Permit must be posted in the building's window where it can be seen from the street.	
	<p>Each phase of construction must be inspected and approved by the Village of Romeoville prior to proceeding to the next stage of construction.</p> <ul style="list-style-type: none"> • A final inspection. • All inspections must be scheduled 48 hours in advance by calling (815)886-7203 or by emailing buildinginspections@romeoville.org. Your permit number must be provided when inspections are scheduled. • Failure to call for required inspections may result in a "Stop Work Order". • Should you fail an inspection, a re-inspection fee must be paid before continuing work and before scheduling another inspection. • A final inspection must be performed when the roof has been installed. If the inspection is passed, a Certificate of Completion will be issued 	
	Work must be started within thirty (30) days of the issuance date of the permit and must be completed within 365 days.	

I hereby declare that I have read and understood this application. The above information and any attachments are correct. I agree, that in consideration of and upon issuance of a building or use permit, that I am allowed to do such work as herewith applied for, and that such premises shall be used only for such purposes as set forth above.

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant: _____ Date: _____