Keep Romeoville Beautiful Commission
Good Neighbor Fund Application

Goal of the Program: The Romeoville Good Neighbor Fund is a program to assist disadvantaged residents in maintaining the exterior of their home. The Keep Romeoville Beautiful Commission oversees this program. On each month's water bill, residents are encouraged to donate to the Good Neighbor Fund. The program has been in existence since 1985. When you donate money to this fund, it is deposited into a Village account and only assists residents.

Any amount can be donated. We do not use Village funds for this project, donations only. The Keep Romeoville Beautiful Commission believes that by helping residents, we can begin to beautify our neighborhoods and make our pride in the community evident to all.

Application Process: The projects are prioritized with code violations or safety problems addressed first. Projects must be for the exterior of the home (paint, brushes, windows, etc.) Residents are only eligible to apply for assistance one time. The Keep Romeoville Beautiful Commission makes the final decision on who is eligible to receive assistance. Because the entire application process is confidential, the exact beneficiaries of the program are not known by the Commission members. A $600.00 assistance limit is in place.

The Keep Romeoville Beautiful Commission will be glad to consider your Good Neighbor Fund application, but you must follow the guidelines for the Good Neighbor Fund program. If you meet the guidelines listed below, please fill out the attached application, print it and return it to Village Hall, Attention Olivia Blomberg, Administration.

Good Neighbor Fund Guidelines:

GENERAL –
1. You must be the homeowner to apply for assistance.

2. House must be maintained in a clean manner.

3. If your home is in foreclosure, you cannot apply for assistance from the Good Neighbor Fund.

4. The application must be completed in its entirety, and pictures of the project are required.

5. An estimate must be provided at the time of application.

6. PLEASE PRINT ALL INFORMATION EXCEPT SIGNATURE.

REPAIRS TO HOME ONLY –

7. Homeowner must provide labor. Only a gift card for materials is provided for the project. (If your application is approved by the Commission). Unused portion of the gift card must be returned to the Village with receipts.

8. The maximum limit for assistance is $600.00**.** A higher amount may be approved at the discretion of the Keep Romeoville Beautiful Commission.

TREE REMOVAL – SENIORS ONLY –

9. Homeowner must provide proof of age – over 62 years.

10. The tree must be dead, diseased, and/or a potential threat or danger to the home/property.

11. The tree removal must be done by a licensed and bonded contractor and include proper disposal of the tree in the contract.

12. Tree removal is a 50% match up to $600 to be paid at project completion. A copy of final paid receipt from tree removal service is required.

If you have any questions or need additional information, please contact Olivia at (815) 886-5636 or oblomberg@romeoville.org. Thank you for your cooperation.

GOOD NEIGHBOR FUND APPLICATION

Note: You must be the homeowner to apply

Name:_____   **Case #**_____

Address:_____   **Phone #:**_____

Marital Status:_____   **Residency Length**:_____

Spouse Name:_____   **# of residents in the home:**_____

DEPENDENTS:

Name	Age	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

MONTHLY EXPENSES:

Name	Per/Month	Past Due
Mortgage:_____	_____	_____
Utilities:_____	_____	_____
Charge Cards:_____	_____	_____
Car Loans:_____	_____	_____
Child Care:_____	_____	_____
Other:_____	_____	_____

MONTHLY INCOME:

Source   **Amount**

Employment:_____   _____

Welfare:_____   _____

Savings:_____   _____

Other:_____   _____

PROJECT INFORMATION:

If the project is approved, we will provide a gift card from Menards, Home Depot or Lowes to cover the cost of materials.

- o **Gift Cards must be used within 90 days of issue.**
- o **Work must be completed within 120 days of approval.**
- o **Outside work only; no roof or major repairs.**

Please answer the following:

Work Needed: (Please be very specific)

_____

_____

_____

_____

_____

Who will you have complete the work?   _____

Estimated cost of project: _____

Estimated time required for completion: _____

Have you been cited for a code violation?:_____

Have you ever applied before?   _____

If yes---Date:_____   Approved or rejected?_____

Name, phone #, and time of day that we can contact you to get permission to view project?

_____   _____   _____
Name   **Phone**   **Time**

Signature_____   **Date**_____

PLEASE PRINT ALL INFORMATION EXCEPT SIGNATURES

FOR INTERNAL USE ONLY:

Date received: _____   Qualifications met: Yes / No

Incentive amount approved: _____   Amount approved: _____

If approved, vendor forms provided to resident: _____

If denied, reason for denial: _____