

Romeoville Beautification Commission Good Neighbor Fund Application

Goal of the Program: The Romeoville Good Neighbor Fund is a program to assist disadvantaged residents in maintaining the exterior of their home. The Beautification Commission oversees this program. On each month's water bill, residents are encouraged to donate to the Good Neighbor Fund. The program has been in existence since 1985. When you donate money to this fund, it is deposited into a Village account and only assists residents.

Any amount can be donated. We do not use Village Funds for this project, donations only. The Beautification Commission believes that by helping residents, we can begin to beautify our neighborhoods and make our pride in the community evident to all.

Application Process: The projects are prioritized with code violations or safety problems addressed first. Projects must be for the exterior of the home (paint, brushes, windows, etc.) Residents are only eligible to apply for assistance one time. The Beautification Commission makes the final decision on who is eligible to receive assistance. Because the entire application process is confidential, the exact beneficiaries of the program are not known by the Commission members. A \$400 assistance limit is in place.

The Romeoville Beautification Commission will be glad to consider your Good Neighbor Fund application, but you must follow the guidelines for the Good Neighbor Fund program. If you meet the guidelines listed below, please fill out the attached application and return it to the Village Hall, Attention Lisa Lynch, Beautification Commission.

Good Neighbor Fund Guidelines:

General

1. You must be the homeowner to apply for assistance.
2. House must be maintained in a clean manner.
3. If your home is in foreclosure, you cannot apply for assistance from the Good Neighbor Fund.

4. The application must be completed and pictures of the project are required.
5. An estimate must be provided at the time of application.
6. PLEASE PRINT ALL INFORMATION EXCEPT SIGNATURE.

Repairs to Home Only

7. Homeowner must provide labor. Only a gift card for materials is provided for the project. (If your application is approved by the Commission). Unused portion of the gift card must be returned to the Village with receipts.
8. The maximum limit for assistance is \$400.00. A higher amount may be approved at the discretion of the Romeoville Beautification Commission.

Tree Removal – Senior Only

9. Homeowner must provide proof of age – over 62 years.
10. The tree must be dead, diseased, and/or a potential threat or danger to the home/property.
11. The tree removal must be done by a licensed and bonded contractor and include proper disposal of the tree in the contract. The tree limbs/branches must be either be removed by the contractor or the contractor must include in their contract to cut and bundle the branches per our guidelines.
12. Tree removal is a 50% match up to \$400 to be paid at project completion.

To Apply: Please complete all pages of this application. This information is needed to determine your eligibility for the Good Neighbor Fund. You must be the homeowner to apply. Applications will be processed on a first-come, first-served basis, and budget funds available.

The Commission will review your application at their regular scheduled meeting held on the 4th Tuesday of each month. After the review by the Commission, a letter will be mailed to you stating the status of the application. If you have any questions or need additional information or assistance, please contact Lisa at (815) 886-5022 or llynch@romeoville.org. Thank you for your cooperation.



1050 W. Romeo Road, Romeoville, IL 60446

Phone: 815-886-7200

www.romeoville.org

Applicant Information:

Name: _____ Case _____

Address: _____ Phone: _____

Marital Status: _____ Residency Length: _____

Spouse Name: _____ # of residents in the home: _____

Applicant Information - Dependents:

<u>Name</u>	<u>Age</u>	<u>Grade</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Financial Information – Monthly Expenses:

<u>Name</u>	<u>Per/Month</u>	<u>Past Due</u>
Mortgage: _____	_____	_____
Utilities: _____	_____	_____
Charge Cards: _____	_____	_____
Car Loans: _____	_____	_____
Child Care: _____	_____	_____
Other: _____	_____	_____



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Financial Information – Monthly Income:

Monthly Income:

<u>Source</u>	<u>Amount</u>
Employment: _____	_____
Welfare: _____	_____
Savings: _____	_____
Other: _____	_____

Project Information:

If the project is approved, we will provide a gift card from Menards, Home Depot or Lowes to cover the cost of materials.

- Gift Cards must be used within 90 days of issue.
- Work must be completed within 120 days of approval.
- Outside work only; no roof or major repairs.

Please answer the following:

Work Needed: (Please be very specific)



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Who will complete the work? _____

Estimated cost of project: _____

Estimated time required for completion: _____

Have you been cited for a code violation? Yes No

Have you ever applied before? Yes No If yes, specify date: _____

Approved or rejected? _____

Name, phone #, and time of day that we can contact you to get permission to view project?

_____	_____	_____
Name	Phone	Time

Signature _____ **Date** _____

PLEASE PRINT ALL INFORMATION EXCEPT SIGNATURES

For Internal Use Only:

Date Received: _____ Qualifications Met: Yes No

Incentive Amount Approved: _____ Amount Approved: _____

If Approved, Vendor Forms Provided to Resident: _____

If Denied, Reason for Denial: _____