

Romeoville Fire and Police Commission

Regular Meeting Minutes

July 8, 2025

Call to Order:

At 6:31 PM the regular meeting of the Board of Fire & Police Commissioners was called to order by Chairman Thomas Herbst. The meeting was held in conference room V119, Romeoville Village Hall, 1050 West Romeo Road, Romeoville, Illinois.

Roll Call:

Upon roll call, the following were present: Chairman Thomas Herbst, Commission Secretary John Frangella, Commissioner Ken Burgess, Commissioner Jorge Moreno and Commissioner Christine Venn. Also, present D.C. Christopher Burne, Oswego Police Chief Jason Bastin and Diana Herbst, Clerical Assistant, to transcribe all meeting minutes. Present, Liaison Trustee, Lourdes Aguirre, to report to the Village of Romeoville Board members on the Commission's activities.

Public Forum (Citizen Comments): NONE

Approval of Minutes:

A motion was made by Commissioner Burgess, seconded by Commission Chairman Herbst to approve the Regular Meeting Minutes for June 10, 2024. Upon roll call, ayes Chairman Herbst, Commissioner Burgess, Commissioner Moreno, Commissioner Venn and Commission Secretary Frangella, motion approved.

Correspondence:

An email received dated June 11, 2025, from Firefighter candidate Luke Esparaza requesting preference points attached proof.

An email received dated June 13, 2025, from Edward-Elmhurst Health with medical release for Lateral Transfer Police candidate John Strezo.

An email received dated June 18, 2025, from Edward-Elmhurst Health with medical release for Lateral Transfer Candidate Adrian O'Donnell.

An email received dated June 24, 2025, from Lateral Transfer Police Candidate Robert Kundrot regarding his address. The address on file was incorrect, the candidate provided the correct address.

An email received dated June 25, 2025, from Troy Wilson of the National Testing Network regarding scheduling a virtual meeting to discuss services they could provide.

Multiple emails received dated June 30, 2025, from D.C. Christopher Burne regarding Sergeant Promotion information by Steven Hale of Resource Management Associates and he would like to meet with the Commission to explain the process on possible dates: Friday, July 11th anytime; Saturday, July 12th, anytime; Monday, July 28th, anytime and Tuesday, July 29th, anytime. It was decided that July 29th for the meeting would be the best date.

Multiple emails received dated July 1, 2025, from D.C. Christopher Burne regarding information provided by Steven Hale of Resources Management Associates. Information provided, Sergeant Promotion proposal. D.C. Christopher Burne provided a copy of Oswego's Police Commission Rules & Regulations and breakdown of cost for Sergeant promotions.

An email dated July 1, 2025, from D.C. Christopher Burne regarding Lateral Transfer Police Candidate Neil McMahon.

Received invoice int the amount of \$500.00 and psychological evaluation for Entry Level Police Candidate Connor Knight from PsychCare Associates dated July 1, 2025.

Commission Secretary, John Frangella talked to Dave Christiansen from PCI about an invoice for the written Firefighter Examination held in April that he had not been paid; and about the upcoming Firefighter Written Examination scheduled for August 21, 2025. Also, as of August 1, 2025, Dave Christiansen is closing his business. Therefore, the Commission will have to find a new testing agency.

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Old Business:

Fire Battalion Chief testing will be on August 23, 2025 at 8:30 a.m. starting with tactical assessment, oral interview and ending with the written test.

New Business:

Review other personnel in executive session.

Motion to close regular meeting (move to executive session)

At 6:46 p.m. a motion was made by Commissioner Moreno and seconded by Commissioner Burgess to go into Executive Session. All ayes, motion carried.

7:50 p.m. Return to Regular Meeting

Lateral Transfer Police Candidate Neil Mc Mahon failed his background and was sent a failed letter and will no longer be considered for employment.

Entry Level Police candidate Connor Knight passed his psychological testing and sent a passed letter. Candidate will report to D.C. Chris Burne for medical testing date.

Lateral Transfer Police Candidate John Strezo passed his psychological testing and was sent a pass letter and sent for medical testing.

Lateral Transfer Police Candidate Adrian O'Donnell passed his psychological testing and was sent a passed letter and sent for medical testing.

It was discussed by the Commissioners to enter in the hiring process about the age requirement that the Commission requires to be 21 years of age for testing for Fire and Police Candidates. Fire Candidates must also meet the requirements of CPAT certification besides age requirements. These candidates will be reviewed at each meeting.

Chairman Herbst suggested that COPS and FIRE Personnel Testing agency be contacted to see if they can come July 29th for a presentation and contact Standard & Associates and IO Solutions to also attend to put on a presentation. Someone needs to call them.

Adjournment:

At 8:15 p.m. a motion by Commissioner Burgess to adjourn was made, second by Commissioner Moreno. Voted on, all ayes, motion passed.

Next regular meeting August 12, 2025, at 6:30 p.m.

Respectfully submitted by,

John D. Frangella

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Commission Secretary