

AUTOMATIC BILL PAYMENT

Discover the convenience of Automatic Bill Payment —

Through participation in the program, the Village of Romeoville will automatically deduct payment of your water/sewer & refuse collection from your checking or savings account.

How do I enroll?

The Village of Romeoville's automatic payment program has three easy steps for enrollment:

1. Complete the authorization form below
2. Attach a voided check from your account
3. Return the form and voided check to:
Village of Romeoville
1050W. Romeo Rd.
Romeoville, IL 60446

When do my funds need to be in my account?

- The account is automatically deducted on the bill due date.
- You will continue to receive bills indicating your consumption, amount owed, and the due date.
- You will never pay early or late. Your bank statement will show the date and amount of the automatic payment.
- Please note: This process may take up to 45 days to go into effect.



Automatic Payment Authorization

I authorize the Village of Romeoville to instruct my financial institution to make my water/sewer/refuse service payments on the dates due from the account identified below. This authority remains in effect until the Village of Romeoville or the financial institution has received written notice from me of termination in sufficient time to allow reasonable action. I understand I must contact the Village of Romeoville no less than five (5) working days prior to the due date on the bill to dispute the amount owed.

Name: _____

Address: _____

Phone: _____

Bank Name: _____

Bank Routing Number: _____

Bank Account Number: _____

Please check one: ☐ Checking ☐ Savings

Water Account Number: _____

Signature: _____

Date: _____